

Member Non-Member

* To receive the "Member" rate the bride, groom, or parent(s) of the bride or groom, must be active, supporting members of The Recovery Church for at least six months prior to making the reservation.

Fee Schedule

	<u>Member*</u>	<u>Non-Member</u>	<u>Amt Due</u>
Facility Use Fee This fee grants exclusive use of the sanctuary and dressing rooms for up to 5 hours on your wedding day and up to 1 ½ hours for your rehearsal, services of our on-site event coordinator, custodian, and a sound technician, during rehearsal and ceremony.	\$ 800	\$ 1,650	\$ _____
Pastor (Members only) Non-members must provide their own clergy.	\$ 200		\$ _____
Organist (optional) You are responsible for contacting our organist if you choose to use his/her services. Includes one meeting with couple, one rehearsal with soloist, rehearsal and wedding.	\$ 200	\$ 200	_____ \$
TOTAL FEES DUE			\$ _____

	<u>Member*</u>	<u>Non-Member</u>	<u>Amt Due</u>	<u>Date Rec'd</u>
Payments: <i>Non-refundable deposit due at time of reservation</i> Written payable to: Wesley UMC	\$ 450	\$ 1,000	\$ _____	<input type="checkbox"/> _____
Remainder after deposit Written payable to: Wesley UMC	\$ 350	\$ 650	\$ _____	<input type="checkbox"/> _____
Organist (optional) Checks should be written directly to organist.	\$ 200	\$ 200	\$ _____	<input type="checkbox"/> _____

All fees are subject to change prior to receipt of deposit. Deposit is due at time of reservation. Remaining fees, including organist fee (optional), due in the church office two weeks prior to wedding. All checks should be sent to: Wesley Church, 101 E. Grant Street, Minneapolis, MN 55403.

OFFICE USE ONLY

Number of attendants: _____		Number of users: _____	
Dressing Rooms:	<input type="checkbox"/> Bride/Bridesmaids	<input type="checkbox"/> Groom/Groomsmen	
Music	<input type="checkbox"/> Soloist	<input type="checkbox"/> Organist/Pianist	<input type="checkbox"/> Ensemble - # _____
Aisle Runner	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>(Church is not responsible for installing/removing aisle runner.)</i>	
Florist to arrive at: _____	(after 1:00 PM)		
Photographer to arrive at: _____	(after 1:00 PM)		
Receiving line	<input type="checkbox"/> Yes <input type="checkbox"/> No	Photos begin at: _____	Where: _____
Parking policy review	<input type="checkbox"/> Yes	Clean-Up procedure reviewed	<input type="checkbox"/> Yes
<input type="checkbox"/> Calendar Reserved			
<input type="checkbox"/> Final Billing Sent (date): _____			
<input type="checkbox"/> Staff Notified	<input type="checkbox"/> Custodian	<input type="checkbox"/> Sound Technician	
<input type="checkbox"/> Marriage License Received <i>(must be delivered to church office at least two weeks prior to service if Wesley clergy is performing ceremony)</i>			
Additional notes: _____			

